



Request for Proposal (RFP) for Single Family Supportive Housing Unit

Project Overview: We are seeking proposals from qualified homebuilders for the construction of a 3 bedroom, 2 bathroom single-family house. The project site is located at 1705 Elizabeth St, Melbourne, FL 32901 and the construction must adhere to all local building codes and regulations.

This project is funded by the City of Melbourne using HOME grant funds.

Scope of Work:

1. Architectural and engineering plans
2. Construction of a single-story, 3 bedroom, 2 bathroom house.
3. Clearing and grading of the construction site.
4. Foundation construction.
5. Framing and exterior wall construction.
6. Roofing installation.
7. Installation of doors and windows.
8. Plumbing and electrical work, including installation of fixtures.
9. Installation of HVAC system.
10. Insulation installation.
11. Drywall installation and finishing.
12. Interior painting.
13. Flooring installation.
14. Installation of kitchen cabinets and countertops.
15. Installation of bathroom fixtures and finishes.
16. Exterior finishing, including siding and painting.
17. Landscaping and site cleanup.

Requirements:

1. All contractors must be licensed and insured.
2. Contractor must comply with Section 3 of the Housing Development Act of 1968.
3. Provide a detailed timeline for completion of the project.
4. Include a breakdown of costs for materials, labor, and any other expenses.
5. Provide references from previous clients and examples of past work.
6. Submit a proposed design for the house, including floor plans and elevation drawings.
7. Ensure compliance with all local building codes and regulations.
8. Ensure the construction is ADA accessible.

Timeline:

- Non-Mandatory Pre-Proposal meeting held via Microsoft Teams: April 30th at 10:00 AM



Meeting ID: 234 953 081 68

Passcode: SgtbxZ

[Download Teams](#) | [Join on the web](#)

- Deadline for submission of proposals: May 7th, 2024 by 4:00 PM
- Anticipated completion date: March 31st, 2025

Submission Instructions: Please submit your proposal via email to build@hopeofbrevard.com no later than May 7th, 2024 at 4:00 PM. Include "Single Family Supportive Housing Unit" in the subject line.

Evaluation Criteria:

1. Experience and qualifications of the contractor.
2. Proposed timeline and schedule for completion.
3. Cost-effectiveness of the proposal.
4. Quality of proposed design and materials.
5. Compliance with all requirements outlined in the RFP.

We reserve the right to reject any and all proposals or to waive any irregularities or informalities in the proposals received. This RFP does not commit us to award a contract or to pay any costs incurred in the preparation of a proposal.

For any inquiries or clarifications regarding this RFP, please contact Kayla Manning at build@hopeofbrevard.com

Thank you for your interest in this project.

Kayla Manning

Kayla Manning

Community of Hope
Director of Real Estate Operations