



## Community of Hope

### Case Manager Position Posting

Community of Hope is a well-established non-profit agency that provides a continuum of housing options for homeless and low income families.

Our mission is to: Build hope and healthy families through a helping hand program of structured housing. Allow families with children to remain together in a safe and decent living environment so that they may grow strong, become self-reliant, transform their lives, and crush the cycle of homelessness and poverty.

We are seeking a case manager to fulfil the following roles and responsibilities:

- Identify and assess client family strengths, needs, and obstacles to housing.
- Provide supportive counseling to help families identify and achieve housing goals.
- Make appropriate referrals for other services that meet family needs and coordinate with service providers to ensure continuity of care.
- Support client families by providing and/or coordinating psycho-educational training in such areas as budgeting/financial management, parenting skills, independent living skills, substance abuse issues, anger management, and other topics that may improve family success in attaining and maintaining stable housing.
- Participate in Community of Hope Staff meetings and other functions contributing to an engaging, positive work environment.
- Conduct community outreach as needed.
- Participate in community meetings and participate in functions of the Brevard Homeless Coalition.
- Monitor interns and/or volunteers as needed to support the program
- Develop and maintain case management records and program documentation utilizing both internal documentation and HMIS.
- Generate and maintain necessary reports and paperwork.

The successful candidate will have the following qualifications, knowledge, skills, and abilities:

- Strong knowledge of community based services and resources available.
- Commitment to the eradication of homelessness among Brevard county families.
- Experience in case management, counseling, social work or related field.
- A bachelor's degree or higher in a social services related field.
- Computer Skills including ability to utilize basic office programs and HMIS.